Bourse company formation • property and company searches • corporate services

Company Search Request Form

Firm _____ Date _____

Address _____ Attention _____

_____ Ref _____

_____ Phone _____

_____ Fax _____

/BRITDOC No _____ E-mail _____

Please reply by: Post ☐ E-mail ☐ Fax ☐ extra **£7.80**

Please search against:-

_____ _____

_____ _____

_____ _____

_____ _____

PLEASE PROVIDE THE FOLLOWING INFORMATION: *(search descriptions overleaf)*

please tick appropriate boxes

Full Search with Accounts	**£42.00**	☐
Full Search without Accounts	**£42.00**	☐
Latest filed Accounts	**£23.99**	☐
Latest filed Annual Return	**£23.99**	☐
Directors Names & Addresses	**£23.99**	☐

KYC/Credit Report	**£18.00**	☐
'Pending Petitions' report	**£28.80**	☐

Memorandum & Articles of Association	**£23.99**	☐
Register of Mortgage and Charges	**£23.99**	☐
Registered Office & Liquidation Search	**£19.80**	☐
Registered Office Only	**£9.00**	☐
Archive Records on DVD	**£60.00**	☐
Individual Directors Search	**£19.80**	☐

provide full name & address

All prices inclusive of VAT and effective from 1st May 2026.

Conveyancing Search **£30.00** ☐

FOR CONVEYANCING SEARCH PLEASE GIVE PROPERTY:

SPECIFIC PHOTOCOPIES OR ADDITIONAL REQUIREMENTS: (PLEASE PHONE IF ASSISTANCE REQUIRED)

Please tick for:

☐ Further Search Pad
☐ Details of Company Monitoring/Watching service
☐ Property Search Order Forms
☐ Company Formation Order Forms

Bourse company services

ST BRANDONS HOUSE • 29 GREAT GEORGE STREET • BRISTOL BS1 5QT

TELEPHONE **0117 983 6600** FACSIMILE **0117 983 6611**

ORDER ONLINE: **www.bourse.co.uk** E-MAIL: **bourse@bourse.co.uk**

COMPANY SEARCH GUIDANCE NOTES

Full Search with/without Accounts – *includes the following information*

- Current Company Name/Registered Number
- Date of Incorporation & Changes of Name
- Principal Objects/Activities
- Current Registered Office Address
- Last filed Accounts if required
- Accounting Reference Date
- Latest filed Annual Return/Confirmation Statement
- Current Director(s)/Secretary
- Shareholder(s) & Nominal/Issued Capital
- Mortgages & Charges Register if applicable
- Details of Appointment of Liquidator/Receiver/Winding Up etc

KYC/Credit Report – *includes the following information*

- Current Company Name/Registered Number
- Date of Incorporation
- Principal Objects/Activities
- Current Registered Office
- Trading Address(es) & Telephone No. if available
- Current Director(s) and Secretary
- Shareholders & Nominal/Issued Capital
- Recently registered Mortgages & Charges
- Figures taken from last four years accounts
- Analysis of latest accounts including Industry Comparison
- Confirmation of Auditors/Bankers if available
- County Court Judgement Search
- London Gazette Search
- Credit Limit

Conveyancing Search – *includes the following information*

- Current Company Name
- Date of Incorporation and Registered Office
- Details of any outstanding Mortgages or Charges which might affect a specific property
- Confirmation that the company has powers to purchase, hold, lease, mortgage and sell land
- Details of appointment of Liquidator/ Receiver/Winding Up/Striking Off etc.

Individual Directors Search – *includes the following information*

- Confirmation of an individual's current appointments
- List of past appointments, last twenty years
- Involvement with dissolved companies, last twenty years
- Confirmation of address, date of birth & business occupation

All searches/credit reports are processed, subject to availability, within 24/48 hours of instruction. We will always endeavour to assist you with meeting any specific deadlines you may have. Urgent requests can be expedited for an agreed fee.

Results can be sent either by POST/FAX/E-MAIL – please indicate on your instructions if a specific deadline exists.

Bourse company services

company formation
READY-MADE/MADE TO MEASURE
FLAT MANAGEMENT
GUARANTEE COMPANIES
UNLIMITED COMPANIES • PLCS
REGISTERS • NAME PLATES • SEALS

property and company searches
COMPANY SEARCHES • CREDIT/STATUS REPORTS
PERSONAL LOCAL AUTHORITY SEARCHES
ENVIRONMENTAL SEARCHES
PROPERTY SEARCHES
PLANNING, FLOODING, CONTAMINATED LAND SEARCHES

corporate services
SPECIFIC ARTICLES
CREATION OF DIFFERENT SHARE CLASSES
BONUS ISSUES • PURCHASE OF OWN SHARES
RE-REGISTRATION • SECRETARIAL AND NOMINEE SERVICES
OVERSEAS/OFFSHORE COMPANIES

BCS/CS/0826